

[Please Note: Checklist is to be applied for observed items only, not necessarily the entire facility. Place a check next to each item observed during your visits if observation is witnessed to be satisfactory. Place a 'no' next to each item observed that is not witnessed to be satisfactory. Please explain any 'no' answers in the comment section. If an item listed cannot be observed or evaluated to the best of the volunteer's knowledge, please place a dash (-) in the box.]

Entering the Facility:

Date of Observations:								
Facility grounds: free of litter								
Lawn and landscaping: neatly trimmed								
Sidewalks and driveway: clear								
Facility: clean appearance								
Odors: good								
Windows: clean								
Hallways: clear of obstructions								
Floors: clean and not slippery								
Caution signs: in place with wet floor								

Notes/Comments: _____

Facility Lobby/Entryway:

Date of Observations:								
Facility License: posted in a public area								
Telephone numbers posted: Ombudsman, State Health Department, and Medicare fraud								
Residents' Rights: posted								
ISDH Survey: accessible and current								

Notes/Comments: _____

Residents' Rooms:

Date of Observations:								
Call lights: within reach in observed rooms								
Call lights: answered within 5 minutes								
Observed resident rooms: clean								
Observed bedside tables: clean								
Observed residents' room: adequate light								
Seating: available for visitors								
Fresh water: available and within reach in observed rooms								

Notes/Comments: _____

Resident Quality of Life:

Date of Observations: Residents...								
...are not left sitting unattended in common areas for long periods of time								
...report being active and involved in the daily life of the facility								
...experience comfortable temperature								
...are well groomed, shaved, hair combed, and eyeglasses clean								
... teeth and dentures: appear clean								
... clothing: clean, dry, and appropriate								
...have access to a telephone where they can have private conversations								
...involved in activities								

Notes/Comments: _____

