



COMMISSION FOR
HUMAN SERVICES

State of Oklahoma
DEPARTMENT OF HUMAN SERVICES

Aging Services Division, Office of the State Long-Term Care Ombudsman
312 N.E. 28th Street
Oklahoma City, OK 73105

(405)521-6734 Fax (405)522-6739

January 8, 2002



DEPARTMENT OF
HUMAN SERVICES

Carol Kuhlman, Ombudsman Supervisor
ASCOG Area Agency on Aging
PO Box 1467
Duncan OK 73533--1647

Subject: Ombudsman Designation

Dear Ombudsman Supervisor:

The Office of the State Long-Term Care Ombudsman is directed by the Older Americans Act to formally designate agencies and individuals serving as official representatives of the Office.

Designation of the Ombudsman as a representative of the Office of the State Long-Term Care Ombudsman is based on the individual meeting criteria necessary for satisfactory performance in the position. This includes, but is not limited to, freedom from any conflict of interest as defined in state policy and in compliance with Federal and State Statute, meeting minimum job qualifications and screening standards, "and satisfactorily completing training prescribed by the Office of the State Long-Term Care Ombudsman.

This serves as notice of your official designation as a representative of the Office of the State Long-Term Care Ombudsman.

This designation will remain in effect until further notice.

Sincerely,

Esther Houser
State Long-Term Care Ombudsman

EH:bk

c: Jim Vanzant, *Director*
ASCOG Area Agency on Aging
File