

VOLUNTEER MANAGEMENT AND RECRUITMENT QUIZ

1. According to the number of facilities you have in your area, how many volunteers do you need in order to have at least one in each facility? In which county would you begin and why?
2. Name several ways you would recruit in order to build up your volunteer base.
3. You are planning a volunteer training. Give some steps you should take.
4. Name some of the criteria used for screening volunteers.
5. Give some examples of conflicts of interest.
6. Your cousin used to work at ABC nursing home. She was fired from that facility, but that has been several years ago. She now wants to volunteer there and feels she can be objective. What should you tell her?
7. What three things should you send to State Office to certify a volunteer?
8. A volunteer wants to be assigned to a different facility. What form or forms must you send to the State Office?
9. A volunteer is feeling burned out and says she probably needs to be decertified. What might you say, and what, if any, forms should you send to State Office?
10. If the volunteer plans to claim mileage, what is the maximum number of miles for which a volunteer can be reimbursed and how often?