

QUESTIONS FOR VOLUNTEER REFERENCE

APPLICANT _____

REFERENCE _____ **PHONE** _____

RELATIONSHIP _____ **LENGTH** _____
(e.g., employer, volunteer coordinator, friend) (how long known applicant)

IS APPLICANT CURRENTLY WORKING FOR YOUR? _____

ORGANIZATION _____

APPLICANT'S POSITION _____

ELIGIBLE FOR REHIRE? _____ **IF NOT, WHY?** _____

ABILITIES IN GENERAL? ABOVE AVERAGE AVERAGE BELOW AVERAGE

STRONGEST SKILLS? _____

COMMUNICATION SKILLS? _____

AREAS NEEDING IMPROVEMENT? _____

ATTENDANCE, COOPERATION, DEPENDABILITY? _____

GETS ALONG WITH CO-WORKERS/OTHERS? _____

DO YOU HAVE ANY RESERVATIONS RECOMMENDING THIS PERSON TO WORK WITH VULNERABLE ADULTS? _____

OTHER INFORMATION: _____

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**REFERENCE CHECKED BY:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_