

## REQUIREMENT FOR CRIMINAL BACKGROUND CLEARANCE

Welfare and Institutions Code Section 9719 requires existing and prospective Long-Term Care (LTC) Ombudsman staff and volunteers to be fingerprinted and receive a background clearance prior to certification as a LTC Ombudsman.

In order to be a certified LTC Ombudsman, I hereby agree to the following:

- To complete a Criminal Record Statement form (LIC 508B) disclosing any convictions. Providing false or incomplete information is sufficient cause for disqualification.
- To submit fingerprints to the California Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI) and receive a background clearance as a condition of certification.
- If the results of the DOJ or FBI fingerprint check shows a conviction of a prohibited crime, LTC Ombudsman certification shall be denied. However, I may file an exemption request with the Department of Social Services if the denial is based upon specified crimes wherein exemptions may be allowed.
- The cost for the Live Scan fingerprinting shall be borne by the LTC Ombudsman Program. However, I may be required to pay the cost in advance for the fingerprinting and receive reimbursement from the program.

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**Signature**

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**Date**