
Volunteer Agreement

We depend on our volunteers to help us maintain a presence in long term care facilities in Vermont. We take our commitment to our volunteer program and to you seriously. This agreement reinforces our commitment to do the very best we can to make your volunteer experience rewarding and productive. It also summarizes your commitment to our program.

The Vermont Long Term Care Ombudsman Project's (VOP) commitment to the Volunteer Ombudsman Program:

- To provide adequate information, training, and assistance to the volunteers so they will be able to fulfill their responsibilities as Field Ombudsmen;
- To supervise the volunteer and provide feedback on the volunteer's performance;
- To respect the skills, dignity, and individual needs of the volunteer;
- To be receptive to any comments from the volunteer regarding ways in which we might mutually accomplish our respective tasks; and
- To treat the volunteer as an equal partner with the VOP program staff, jointly responsible for completion of the program's mission.

Volunteer's Commitment to the VOP:

I, _____ ,
agree to serve as a volunteer and commit to the following:

- To perform my volunteer duties to the best of my ability;
- To only act under the direct supervision of the VOP Regional Ombudsman (RO) to whom

- I am assigned, or other designated staff person;
- To adhere to agency rules and procedures, including record-keeping requirements, conflict of interest policy, confidentiality requirements; (please refer to VOP Confidentiality and Disclosure Agreement)
- To meet the training responsibilities and Field Ombudsmen duties as set out in the volunteer Field Ombudsman job description.

This agreement may be cancelled at any time by either party upon notice to the other party, but will automatically come up for certification review on _____.

Volunteer

Date

Regional Ombudsman

Date