

IV.

VOLUNTEER REFERENCE INTERVIEW FORM

Applicant Name: _____

Reference: _____ Phone: _____

NOTE: Before asking the questions, provide a brief overview of your program and the role of volunteers.

How do you know this potential volunteer? How long have you known the applicant?

What three words would you use to describe the applicant?

Do you have any reservations recommending this applicant to work with vulnerable adults? If so, please describe.

Please describe the applicant's ability in the following areas:

Communication skills:

Listening skills:

Conflict resolution:

Dependability:

Judgement:

Ability to handle stressful/emotional situations:

Please respond to the following based on your experience with the applicant and considering the role of the Ombudsman program and volunteer responsibilities:

- Describe what would make this applicant a good fit for this volunteer position.

- What about this position may be challenging for this applicant?

- What else should know about this applicant?
